

North Vernon Aviation Commission
Regular Meeting Minutes: September 2, 2008
Held at the North Vernon Airport Terminal Conference Center
645 E CR 450 N, North Vernon, Indiana

Attendance

Board Members:

✓ Charles Carson	✓ Howard Malcomb
✓ Rolla Millsbaugh	✓ Bill Black
✓ Dennis Apsley	✓

Guests:

✓ Ryan Curry	✓ Chuck Waggoner
✓ Corey Harper	✓ Mayor Campbell
✓ Don Manley	✓ Tony Eder, NV City Council
✓ Dave Shaw, NV City Council	✓

A Quorum is determined. The meeting convened at 7:30 PM with Charles Carson presiding.

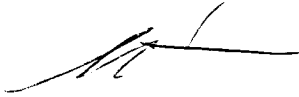
- I. Minutes from the August 2008 meeting were read and approved with no additions or corrections.
- II. At 7:35 PM, Corey Harper with BFS took the floor to discuss projects as follows:
 - a. Lighting Construction Project (AIP 3-18-0063-08):
 1. Close out documents being prepared and to be sent to FAA & INDOT-Pending PAPI work & Spare Parts
 2. PAPI Issue Update & Discussion – PAPI was continuously operating, and since have been changed to pilot control.
 - b. ALP & Lighting Design Project (AIP 3-18-0063-07):
 1. Delivered Pay Request #10 for signature and approval, signed by Curry.
 2. ALP material pick up from Ryan
- III. Dave Shaw arrived at the meeting at 7:45PM.
 - d. GA Apron & Runway 5-23 Overlay Environmental (AIP 3-18-0063-09):
 1. Environmental Work has been requested; anticipate approval to be received prior to January 2009
 - e. GA Apron Design (AIP 3-18-0063-??):
 2. Process planned to be funded under 2010 NPE grant.
 - f. Harper requested notice to proceed for the upcoming work on CIP project, not to exceed \$2500 under the general services account. Copies of the 2009-2013 CIP were presented to board members and members of the city government attending the meeting. Howard Malcomb motioned to give BFS notice to proceed on the CIP, not to exceed \$2500. The motion was seconded by Dennis Apsley. Discussion was held and the commission voted to approve the motion 4-0.
 - a. Fence Project (AIP 3-18-0063-09):
 1. Survey is in house and should be completed before the end of October.

2. Delivered Pay Request #2 for the environmental on the fence and fence design.
 3. AIP 09-NPE Grant second round of grant is at Attorney's office for approval
- IV. Rolla Millspaugh arrived at the meeting at 8:10 PM
 - V. Charles Waggoner informed the board that the hangar contract methods are in line with the State Board of Accounts.
 - VI. Charles Waggoner left the meeting at 8:11 PM.
 - VII. Aerial photos and charts depicting the fence project were displayed as Corey Harper and Don Manley discussed the needs for the fence project as it relates to the golf course. Manley recommended that the board and the golf course management come up with a way to settle the fence location and the land lease at a local level. A copy of the golf course layout and land lease drawings as approved in 1998 were displayed to compare to the actual layout. The drawings show that the golf play area was not built as designed, which resulted in a conflict with the 430' runway centerline building restriction line. A general discussion of the issues and ideas for resolution continued following the presentations.
 - VIII. General golf course construction ended at 9:45 PM.
 - IX. Mayor Campbell, Tony Eder, Dave Shaw left the meeting at 9:45 PM.
 - X. Ryan Curry presented claims for approval by the commission:

Payee	Reference	Account	Amount
S & G Electrical		201	132.06
Jennings Water		323	53.00
Jennings Water		203	189.31
IDOR		Rotary	3722.14
Ryan Curry		344	2750.00
NV Redevelopment			1700.00
Wal-Mart		202	53.26
Ellis Gas & Oil		406	260.00
Janice Ponsler			120.00
Wolf Creative Services	1712	401	80.00
Brooks & Earl		Grant	11,950.00
McConnell, Finnerty		301	1707.50

- XI. The NVIC hanger should be completed within the next week.
- XII. PHI has declined to occupy a hangar at the rates required to build a hangar to suit their needs.
- XIII. AAI Quarterly meeting is October 14 in Angola.
- XIV. Howard Malcomb made a motion to adjourn the meeting. The motion was seconded. Discussion was held and the commission voted to approve the motion 5-0.

Respectfully submitted,

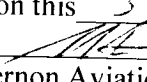


William Black, Secretary

Reviewed and approved: _____ with / without modification:
Charles P. Carson _____ *9-31-08*
President Date

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this 5 day of OCTOBER 2008, at North Vernon, Jennings County, Indiana.



William Black, Secretary - North Vernon Aviation Commission