

**North Vernon Aviation Commission**  
**Regular Meeting Minutes: October 3, 2007**  
**Held at the North Vernon Airport Terminal Conference Center**  
**645 E CR 450 N, North Vernon, Indiana**

ATTENDANCE

**Board Members**

✓ Charles Carson, Board President	✓ Bill Black, Secretary
✓ Howard Malcomb	✓ Dennis Apsley, Project Coordinator

**Guests**

✓ Ryan Curry, Airport Director of Operations	✓ Corey Harper, Butler, Fairman & Seufert Engineering
✓ Mayor John Hall	

- I. A Quorum is determined. The meeting convened at 7:30 PM with Charles Carson presiding.
- II. Corey Harper reviewed the pre-construction meeting for the runway lighting project.
- III. Bill Black motioned to give Authority to Ryan Curry to present notice to proceed to the contractor, Bansal Construction, to move forward with the Runway 15-33 and Taxiway Lighting project (AIP #3-18-0063-08) when the contractor is ready with materials and schedule. The motion was seconded by Howard Malcomb. Discussion was held and the commission voted to approve the motion 4-0.
- IV. The preconstruction conference inspection revealed a finding from INDOT that the pavement at the end of runway 5 that was previously used as turnaround must be removed. The costs of the removal will be incorporated into the Runway 15-33 and Taxiway Lighting project (AIP #3-18-0063-08) project as a change order in the future.
- V. Howard Malcomb made a motion that gives authority to Ryan Curry to make change orders on the Runway 15-33 and Taxiway Lighting project (AIP #3-18-0063-08). Total change orders are not to exceed 2% of total project cost. Dennis Apsley seconded the motion. Discussion was held and the commission voted to approve the motion 4-0.
- VI. The board signed the Runway 15-33 and Taxiway Lighting project (AIP #3-18-0063-08) construction project pending legal review.
- VII. Corey Harper presented information about the NTSB Cert Alert 02-08 PAPI Function. The alert is cautionary and non-directive. The board has taken the advisory under consideration.
- VIII. Ryan Curry presented claims for review by the commission:

Payee	Reference	Account	Amount
<b>Janice Ponsler</b>		375	120.00
<b>Frank Schneider</b>	384205	416	50.00
<b>Plain Dealer &amp; Sun</b>		325	160.80
<b>Indiana Dept of Revenue</b>		Rotary	1161.96
<b>Ryan Curry</b>		344	2508.37
<b>SEI Communications</b>		202	42.13
<b>Office Center</b>	051609A	203	12.51

<b>Rumpke</b>	0620226	324	38.35
<b>Hoosier Industrial</b>	13230B	343	1334.00
<b>Dish Network</b>		325	6.35
<b>White Front Café</b>		106	221.09
<b>AvFuel</b>	2448026	Rotary	21002.80
<b>Wolf Creative Services</b>	1635	416	75.00

- IX. Bill Black made a motion to pay all claims as presented. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.
- X. Dennis Apsley made a motion to adjourn the meeting at 9:30 PM. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.

Respectfully submitted,

William Black, Secretary

Reviewed and approved: \_\_\_\_\_ with / \_\_\_\_\_ without modification:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

**CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA**

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this \_\_\_\_\_ day of \_\_\_\_\_ 2007, at North Vernon, Jennings County, Indiana.

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William Black, Secretary - North Vernon Aviation Commission