

**North Vernon Aviation Commission
 Regular Meeting Minutes: May 11, 2009
 Held at the North Vernon Airport Terminal Conference Center
 645 E CR 450 N, North Vernon, Indiana**

Attendance - Board Members:

✓ Charles Carson	✓ Howard Malcomb
✓ Rolla Millspaugh	✓ Bill Black
✓ Dennis Apsley	✓

Guests:

✓ Ryan Curry	✓ Mayor Harold Campbell
✓ Corey Harper	✓ Joanna Caplette
✓	✓

A Quorum is determined. The meeting convened at 7:30 PM with Charles Carson presiding.

- I. Minutes from the February 2009 meeting were approved with no additions or corrections.
- II. Minutes from the March 2009 meeting were approved with no additions or corrections.
- III. Minutes from the April 2009 Executive meeting were approved with no additions or corrections.
- IV. Joanna Caplette arrived at 7:35PM
- V. Minutes from the April 2009 meeting were approved with corrections as noted.
- VI. Carson reviewed comments and discussion from the TIF meeting. The TIF board was willing to fund a new building as long as we put it up for bid.
- VII. The TIF board indicated that they would fund the expense of a mound sewer system connecting several of the hangars with septic with FPBH, Inc. doing the engineering services.
- VIII. Malcomb motioned to approve the construction of another hangar for Bishop Aviation using the resources agreed to and provided by the TIF, with FPBH, Inc. providing the engineering services for the project. The motion was seconded by Millspaugh. The motion passed unanimous.
- IX. Black motioned to adjust the hangar lease for the old brown hangar in order to facilitate improvements as the hangar ages. The issue has been tabled pending cost estimates for repairs.
- X. An estimate for installing updated monitoring for the fuel tanks was reviewed. The estimate was from JHS Construction and Fueling, Inc. in Westport. Apsley motioned to approve the bid from JHS. The motion was seconded by Malcomb and passed unanimous.
- XI. Malcomb motioned to appropriate \$8000 out of the Rotary fund to cover the cost of the fuel system repairs. Millspaugh seconded the motion and it passed unanimous.
- XII. Discussed using a temporary city employce for summer help, sharing one half of the hours with another city entity if needed.
- XIII. Joanna Caplette represented the military with planning information about the Joint Use study and the impact of the military on the airport.

- XIV. Joanna invited Ryan to meet with Governor Daniels at MUTC on Wednesday.
XV. Engineer discussion:

PAVEMENT EVALUATION FOR LARGE AIRCRAFT

- *Roy D. McQueen & Assoc. Quote -- Presented the quote to Joanna Caplette to test the pavement.*
- **GA Apron Design (AIP 3-18-0063-??):**
 - *Process Planned to be Funded Under 2010 NPE Grant*
- **GA Apron, Runway 5-23 Overlay & Taxilane Environmental (AIP 3-18-0063-09):**
 - *Environmental Approved & Submitted to the FAA*
 - *Partial Pay Request No. 5- Final -- Closes out the Grant. Black motioned to pay the partial pay request for AIP 3-18-0063-09, seconded by Apsley and passed unanimous.*
- **ALP & Lighting Design Project (AIP 3-18-0063-07):**
 - *Forecast Approval- 04/29/09*
 - *Provide Airport Approval Letter/Documentation*
 - *Updated ALP Schedule*
- **Fence Design Project (AIP 3-18-0063-09 & AIP 3-18-0063-10):**
 - *Recommendation of Award -- The Nationwide Construction Group bid of \$862,150.00 is the lowest bid and the recommendation of the engineer. Malcomb presented a challenge to the bid process due to the technical errors in the bids and the fact that all local bidders missed the technicality of the addendum that changed the bid bond. Malcomb motioned to re-bid the project. The motion failed due to a lack of a second. The Board tabled the discussion based on review by an attorney to ensure that the board act legally on the matter.*
 - *Return Original Bid Documents to Airport*
 - *Grant Application- Tabled pending review by legal counsel*
 - *General Discussion regarding Bids for Fence - Tabled pending review by legal counsel*
 - *Amendment to Fence Inspection Agreement (Reviewed by Attorney)*
 - *Partial Pay Request No. 1 -- Malcomb motioned to pay the partial pay request for AIP 3-18-0063-10, seconded by Millspaugh and passed unanimous.*
- **T-Hangar Taxilane Réhabilitation (AIP 3-18-0063-??):**
 - *General Discussion- Cost Estimate*
 - *Design Agreement Approval (Reviewed by Attorney)*
 - *Grant Application -- Millspaugh made a motion to approve the grant application and design agreement, contingent on the attorney approval and grant approval. The motion was seconded by Malcomb. The motion passed unanimous.*

PAST DUE INVOICES - *General Discussion of past due invoices from BFS. There are several invoices that were from grant funds. Ryan worked with the City Clerk's office to get the invoices paid.*

XVI. Ryan Curry presented the following claims for approval:

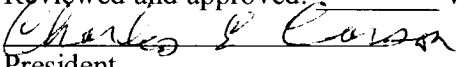
Payee	Reference	Account	Amount
NV RedevCommission		210	900.00
NV RedevCommission		210	850.00
NV RedevCommission			99212.60
IDoR		Rotary	802.32
AT&T Mobile		306	58.89
Schneider Feed & Seed	727683	327	160.00
Janice Ponsler		328	120.00
Verizon North		306	238.14
Goecker Bldg Supplies	249149/K49187/249206	327	32.89
Jennings Water		323	62.21
Carpet Gallery	22462	327	2199.74
D & J Mower Sales	36672	417	95.85
Decatur Co. REMC		321	713.74
Stearns Supply Center	P0024483	327	7.60
Wolf Creative Services	1793	326	80.00
Picha Aircraft Radio Svc.	9030	301	490.00
Greathouse Hardwaare	129794	327	8.99
Rumpke	734396	324	38.68

XVII. The board approved appropriations as noted.

XVIII. Howard Malcomb made a motion to adjourn the meeting. The motion was seconded and passed unanimous.

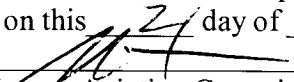
Respectfully submitted,


William Black, Secretary

Reviewed and approved: _____ with / _____ without modification:
 Date 6-2-09
 President

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this 2 day of MAY 2009, at North Vernon, Jennings County, Indiana.


William Black, Secretary - North Vernon Aviation Commission