

North Vernon Aviation Commission
Regular Meeting Minutes: December 4, 2007
Held at the North Vernon Airport Terminal Conference Center
645 E CR 450 N, North Vernon, Indiana

ATTENDANCE

Board Members

✓ Charles Carson	✓ Bill Black, Secretary
✓ Howard Malcomb, Vice President	✓ Dennis Apsley, Project Coordinator

Guests

✓ Ryan Curry, Airport Director of Operations	✓ Tina Tucker, Butler, Fairman & Seufert Engineering
✓	✓
✓	

- I. A Quorum is determined. The meeting convened at 7:30 PM with Charles Carson presiding.
- II. Tina Tucker presented updated drawings and plans for the fence project. Dennis Apsley made a motion to approve the layout of the Fence Project Environmental and Survey Request dated January 2, 2008. Discussion was held and the commission voted to approve the motion 4-0.
- III. Ryan signed the amendment request for AIP 3-018-0063-08 for the Pavement Removal and the amount to cover the PAPI.
- IV. The board was presented the Design Agreement for the GA Apron Design. The agreement was tabled until an amendment is added that will not authorize payment until the project is funded. Howard Malcomb made a motion to authorize Ryan Curry to sign the agreement once amended and approved by legal counsel. Discussion was held and the commission voted to approve the motion 4-0.
- V. The board approved and signed the General Services Agreement for working with BFS.
- VI. Reviewed the 2009-2013 CIP Priority List. Bill Black motioned to authorize Ryan Curry to sign the CIP once completed. The motion was seconded by Malcomb and passed unanimous.
- VII. The board discussed possibilities of building a new corporate hangar.
- VIII. The board signed the farm lease agreement.
- IX. Howard Malcomb motioned to keep the current board of officers as follows:
 - a. President - Charles Carson
 - b. Vice President – Howard Malcomb
 - c. Secretary – Bill Black
 - d. Project Coordinator – Dennis Apsley
- X. Ryan Curry presented claims for review by the commission:

Payee	Reference	Account	Amount
Schneider Services		327	2851.78
McConnell, Finnerty		302	780.00
Wolf Creative Services	1652	417	75.00
Jennings Water		323	37.11
S & G Electrical	44739/45020	327	83.50

Ryan Curry	344	2750.00
IDoR	Rotary	1101.39

- XI. Bill Black made a motion to pay all claims as presented. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.
- XII. Dennis Apsley made a motion to adjourn the meeting at 9:00 PM. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.

Respectfully submitted,

William Black, Secretary

Reviewed and approved: _____ with / _____ without modification:

Date

President

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this _____ day of _____ 2007, at North Vernon, Jennings County, Indiana.

William Black, Secretary - North Vernon Aviation Commission