

**North Vernon Aviation Commission  
 Regular Meeting Minutes: December 4, 2007  
 Held at the North Vernon Airport Terminal Conference Center  
 645 E CR 450 N, North Vernon, Indiana**

ATTENDANCE

**Board Members**

	✓ Bill Black, Secretary
✓ Howard Malcomb, Vice President	✓ Dennis Apsley, Project Coordinator

**Guests**

✓ Ryan Curry, Airport Director of Operations	✓ Corey Harper, Butler, Fairman & Seufert Engineering
✓ Lt. Nicholas Roukas, U. S. Army	✓ Lt. Benjamin Tooley, U. S. Army
✓ Mayor John Hall	

- I. A Quorum is determined. The meeting convened at 7:30 PM with Howard Malcomb presiding in the absence of Charles Carson.
- II. Lts. Roukas and Tooley held open discussion about the military use of the airport. Board concerns include replacement of lost revenue from the farm lease; airspace considerations and building improvements as related to the ALP. They wanted to be available for open conversations and concerns for the airport community.
- III. Roukas and Tooley left the meeting at 8:20 PM
- IV. At 8:30 PM, Mayor Hall presented the board members and Ryan Curry with Mayor's Award Certificates in appreciation of the Board's efforts in promoting the airport.
- V. Mayor Hall left the meeting at 8:45 PM.
- VI. At 8:45 PM, Corey Harper with BFS presented information about the airport fencing project.
- VII. At 9:30 PM, Ryan Curry discussed a zoning issue with a new home that was built at the end of the runway. A neighbor has built a new home in the runway approach, and the Zoning Board approved the home in violation of the airport zoning area.
- VIII. At 9:50 PM, Corey Harper informed the board that there is a letter from INDOT requiring firms to give AutoCAD copies of ALP's in process or completed to airports.
- IX. Corey Harper presented the board with the schedule for the ALP.
- X. Corey Harper presented updated information on the progress of the lighting project. Bansal will use a horizontal bore for the lighting instead of a payment cut. The contractor's progress schedule was presented with a scheduled completion date of February 11, 2008. March 2, 2008 is the project deadline.
- XI. Corey Harper presented the updated CIP for any changes or ideas.
- XII. Black motioned to allow Ryan Curry to sign the progress estimate for the lighting project. The motion was seconded by Apsley. Discussion was held and the commission voted to approve the motion 3-0.
- XIII. Ryan Curry signed the Partial Pay request No. 7 for the Design of ALP & Lighting Project.
- XIV. Ryan Curry discussed refinancing the terminal building in order to build a new hangar for PHI.
- XV. The next board meeting will be held on Jan 2 due to the New Years Day holiday.

XVI. Ryan Curry presented claims for review by the commission:

Payee	Reference	Account	Amount
<b>IDoR</b>	2008 UST	Rotary	180.00
<b>Picha Radio Service</b>	07067	306	260.00
<b>Office Center</b>	53914A	325	32.99
<b>L &amp; E Wholesale</b>	12384	203	11.50
<b>BF&amp;S</b>	52786	Grant	12799.83
<b>Wal-Mart</b>		343	30.78
<b>Janice Ponsler</b>		203	120.00
<b>Ryan Curry</b>		344	2508.33

XVII. Bill Black made a motion to pay all claims as presented. The motion was seconded. Discussion was held and the commission voted to approve the motion 3-0.

XVIII. Dennis Apsley made a motion to adjourn the meeting at 11:00 PM. The motion was seconded. Discussion was held and the commission voted to approve the motion 3-0.

Respectfully submitted,

William Black, Secretary

Reviewed and approved: \_\_\_\_\_ with / \_\_\_\_\_ without modification:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

**CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA**

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this \_\_\_\_\_ day of \_\_\_\_\_ 2007, at North Vernon, Jennings County, Indiana.

\_\_\_\_\_  
William Black, Secretary - North Vernon Aviation Commission