

**North Vernon Aviation Commission
 Regular Meeting Minutes: April 1, 2007
 Held at the North Vernon Airport Terminal Conference Center
 645 E CR 450 N, North Vernon, Indiana**

ATTENDANCE

Board Members

✓ Charles Carson	✓ Bill Black, Secretary
✓ Howard Malcomb, Vice President	✓ Dennis Apsley
✓ Rolla Millspaugh	✓

Guests

✓ Ryan Curry, Airport Director of Operations	✓ Aaron Bright, Bright Insurance
✓ Terry Bright, Bright Insurance	✓ Corey Harper, BFS

- I. A Quorum is determined. The meeting convened at 7:15 PM with Charles Carson presiding.
- II. The minutes from the March 2008 meeting were approved as read.
- III. Terry Bright reviewed the final insurance quotes after the inventory. The building values were updated as follows:
 - a. Raised value of Terminal Building to \$297,500
 - i. Reduced contents of Terminal Building to \$50,000
 - b. Building #3 was decreased to \$50,000
 - c. Building #4 was increased to \$75,000
 - d. Building #5 was increased to \$125,000
 - e. Building #6 was increased to \$100,000
 - f. Building #7 was increased to \$150,000
 - g. Building #8 was increased to \$200,000
 - h. Building #9 was increased to \$150,000
 - i. Building #10 was renamed to Beacon/Tower and valued at \$20,000
 - j. AWOS and Vault building was valued at \$200,000

The previous annual premium was \$9628 adjusted to \$13,857.
- IV. Ryan Curry discussed the airport courtesy cars. The new cars are being renovated and will be ready to drive in the coming week.
- V. The TIF board will be interested in building a corporate hangar for NVIC.
- VI. Discussed fuel pricing margins.
- VII. Curry presented the board with pricing for replacing flooring and painting in the house. Black motioned to approve the house flooring and painting with the total cost not to exceed \$5000. The motion was seconded by Apsley and was approved 4-0.

- VIII. Corey Harper with BFS presented the following project updates and information:
- a. Fence Project:
 - i. Presented grant application AIP 2009 for signature
 - ii. Site visit conducted on 4-1-2008. Judy Lovin, State Director of USDA, approved the fence project with a few recommendations for fence height and landscaping.
 - b. Lighting Construction Project:
 - i. Presented partial pay request number 5 for signature
 - ii. Presented change order for approval for regulator and pavement renewal
 - iii. Howard Malcomb made a motion to sign a construction contract with Brooks and Earl Construction for pavement removal in conjunction with the lighting project for a cost of \$11,950. The motion was seconded by Apsley and was approved 4-0.
 - iv. Dennis Apsley made a motion to sign a change order to include the regulator for a cost of \$8966.45 in conjunction with the lighting project. The motion was seconded by Malcomb and was approved 4-0.
 - c. ALP & Lighting Design Project
 - i. Presented pay request number 9
 - d. GA Apron & Runway 5-23 Overlay Environmental
 - i. Presented grant application for signature
 - e. GA Apron Design
 - i. Pending decision making on policy issues within FAA.
 - f. CIP Funding
 - i. Changes in the state CIP process has resulted in additional fees and the board has agreed to pay \$1375 of the additional fees. Receipts from the additional costs will be applied to multiple future grant projects for reimbursement.

IX. Ryan Curry presented claims for review by the commission:

Payee	Reference	Account	Amount
Wolf Creative Services	1676	417	75.00
Indiana Farmer's Mutual		316	93.00
The Office Center	057560A	406	36.00
Janice Ponsler		417	120.00
ACE Hardware		417	47.75
Miller Tire	45959	417	65.00
IDoR		Rotary	655.92
Ryan Curry		344	2750.00

- X. Bill Black made a motion to pay all claims as presented. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.

- XI. Howard Malcomb made a motion to adjourn the meeting at 9:00 PM. The motion was seconded. Discussion was held and the commission voted to approve the motion 4-0.

Respectfully submitted,

William Black, Secretary

Reviewed and approved: _____ with / _____ without modification:

President

Date

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this _____ day of _____ 2008, at North Vernon, Jennings County, Indiana.

William Black, Secretary - North Vernon Aviation Commission