

**North Vernon Aviation Commission
 Regular Meeting Minutes: March 6, 2007
 Held at the North Vernon Airport Terminal Conference Center
 645 E CR 450 N, North Vernon, Indiana**

ATTENDANCE

Board Members

✓ Charles Carson, Board President	✓ Bill Black, Secretary
✓ Howard Malcomb, Vice-President	✓ Dennis Apsley, Project Coordinator

Guests

✓ Ryan Curry, Airport Director of Operations	✓
✓ Corey Harper, Butler, Fairman & Seufert Engineering	

- I. A Quorum is determined. The meeting convened at 7:20 PM with Charles Carson presiding.
- II. Ryan Curry and Corey Harper presented information about the land lease approvals we are waiting for from the FAA. Corey spoke with Jack Delaney at the FAA to try to expedite the matter.
- III. Corey Harper updated the board on the lighting project and AIP.
- IV. A note from a phone conversation with Andy Nahrwold and Paul Schafer was presented to the board explaining the funds that have been programmed for the airport. A copy of the note is attached to these minutes. All of the funding is contingent on several factors, so the funds may or may not be available.
- V. Ryan Curry signed pay request #4 for AIP 3-18-0063-07 payable to Butler, Fairman & Seufert. The money for the project will be released from the Grant for this pay request.
- VI. The agreement to design the wildlife fence was tabled until funding is secured for the project.
- VII. There is an ongoing problem with the delivery vehicles driving onto the taxiway and apron. Curry will continue to monitor the situation and notify drivers.
- VIII. Curry will have a light added to the gas pump area when other electrical work is done at the airport.
- IX. The site work for the new Bishop hangar has begun. Malcomb voiced concerns about the ongoing “junkyard” effect of the Bishop business.
- X. The board determined that a utility vehicle for fuel system maintenance would be helpful in completed general work at the airport. Curry will get quotes.
- XI. Howard Malcomb made a motion to proceed with the development of a website for the airport. The site will be developed by Wolf Creative Services at a cost of \$500 for the initial site. Monthly maintenance will be \$75 per month, including hosting and ongoing modifications. The motion was seconded by Dennis Apsley. Discussion was held and the commission voted to approve the motion 4-0.

XII. Ryan Curry presented claims for review by the commission:

Payee	Reference	Account	Amount
Charles Carson		103	105.00
Howard Malcomb		103	105.00
Dennis Apsley		103	105.00
William Black		103	105.00
Wolf Creative Services		Rotary	250.00
IDoR		Rotary	695.69
Janice Ponsler		406	120.00
AvFuel	2283480 / 2285080	Rotary	22771.94
Picha Aircraft Radio Svc	07027	301	200.00
Dish Network		325	6.35
BF&S	50233		700.00
BF&S	50234		350.00
BF&S	50800		1270.00
IDoR		Rotary	12.35
Indiana Farmers		316	93.00
Meteorlogix	1881486	406	414.00
The Office Center	048394A	406	57.96
Jennings Water		323	23.86
Area Plan		302	582.00
Ryan Curry		344	2508.33

- XIII. Howard Malcomb made a motion to pay all claims as presented. The motion was seconded. Discussion was held and the commission voted to approve the motion 3-0.
- XIV. Howard Malcomb made a motion to adjourn the meeting at 9:00pm. The motion was seconded. Discussion was held and the commission voted to approve the motion 3-0.

Respectfully submitted,

Bill Black, Secretary

Reviewed and approved: _____ with / _____ without modification:

_____ Date

President

Secretary

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this _____ day of _____ 2007, at North Vernon, Jennings County, Indiana.

Bill Black, Secretary
North Vernon Aviation Commission