

**North Vernon Aviation Commission
Regular Meeting Minutes: March 2, 2011
Held at the North Vernon Airport Terminal Conference Center
645 E CR 450 N, North Vernon, Indiana**

Attendance - Board Members:

✓ Charles Carson	✓ Howard Malcomb
✓ Dennis Apsley	✓ Bill Black
✓	✓

Guests:

✓ Ryan Curry	✓ Mayor Harold Campbell
✓ Corey Harper	✓ Jim Goen, MUTC
✓ Steve Satterly, MUTC	✓ Mike McGowen, MUTC
✓ Austin Malcomb	✓ Frank Schneider

A Quorum is determined. The meeting convened at 7:00 PM with Charles Carson presiding.


- I. Minutes from the February meeting were read and approved.
- II. Discussed need for insurance coverage for the house.
- III. Frank Schneider presented the board with information and estimated annual costs for maintenance on the fence. Total budget estimate for spraying and mowing is \$7000 per year.
- IV. Black motioned to transfer \$21,500 from the Rotary account to the operating account. Apsley seconded the motion, passed 4-0.
- V. Curry discussed the option of paying off the balance of the loan on the terminal building in October. The payoff would add \$24,000 to available general funds.
- VI. Austin Malcomb presented plans for his Eagle Scout project for building a gazebo next to the terminal building. The board approved Austin to proceed with the project.
- VII. Corey Harper with BFS presented the engineer report. See attached for details.
- VIII. Black motioned to approve change order #5 on the fence project (AIP-3-18-0063-12) for signage and parking bumpers in the amount of \$3501.50. Malcomb seconded the motion, passed 4-0.
- IX. Apsley motioned to approve change order #2 on the T-Hangar project (AIP-3-18-0063-13) for signage in the amount of \$475. Malcomb seconded the motion, passed 4-0.
- X. Malcomb motioned to sign Amendment #2 on the Runway Rehab Design project to allocate resources to the addition of a perimeter road design. There are no changes to the financial of the project. Black seconded the motion, passed 4-0.
- XI. Steve Satterly requested that runway 15-33 be closed for vehicle parking during an upcoming exercise by the military. (March 9-20). Satterly indicated that they can fund up to \$500 for the operation. Harper will ^{obtain the} ~~research~~ proper permitting to cover the runway, taxiway and future gravel area for non-aircraft use. The estimated cost for services and permitting fees is \$3000. Satterly will request additional funding from Army North to cover the fees.
- XII. Mike McGowen present plans for future growth and mapping at the Contingency Operating Base (C.O.B.)
- XIII. Howard Malcomb made a motion to adjourn the meeting. The motion was seconded and passed unanimous.

Curry presented claims for payment.

Respectfully submitted,

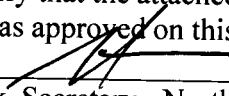

William Black, Secretary

Reviewed and approved: ✓ with / without modification:

 5-4-2011
President Date

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this 4 day of MAY 2011, at North Vernon, Jennings County, Indiana.


William Black, Secretary - North Vernon Aviation Commission



BOAC MEETING AGENDA March 2nd, 2011 7:00 p.m.

AIRPORT ITEMS TO BE DISCUSSED

- 1) Budget Update
- 2) Fence Maintenance

BFS ITEMS TO BE DISCUSSED

1) FEBRUARY DOCUMENTS

- Quarterly Reports
 - 4th quarter 2010
 - 1st quarter 2011
- Airport Copies of Pay Request No. 2 for AIP No. 3-18-0063-013 Returned
- DBE Goal Delivered for Airport Reference Copy
- Pay Request No. 4 (Fed-\$23,507, State- \$309.30, Local-\$927.90) - *CURRY SIGNED PAY REQUESTS BY BOARD AUTHORITY PER PREVIOUS MOTION.*

2) BFS PROJECT UPDATE

3) CIP DELIVERY

1) FEBRUARY BOAC MEETING ITEMS

A. February Agenda

2) BFS PROJECT UPDATES

A. Fence Construction Project (Construction) (AIP 3-18-0063-12) (BFS 4864):

- Status Report - *GOLF COURSE #3 HOLE SOIL STILL ON AIRPORT SIDE. CURRY WILL DISCUSS*
- Change Order 5 - Signs & Parking Bumpers *RELOCATION OF DIRT WITH GOLF COURSE.*

B. ALP & Lighting Design Project (AIP 3-18-0063-07) (BFS 4448):

- ALP Re-Submitted to FAA on Feb. 22nd
- Waiting on FAA Comments/Review

C. GA Apron Design (Phase 1) (AIP 3-18-0063-11) (BFS 4647):

- First Phase of Construction anticipated in 2012

D. Runway Rehabilitation Project (Design) (AIP 3-18-0063-13) (BFS 5076)

- Project scope change - Reconstruct v/w Rehabilitation
- Design Amendment - Addition of Perimeter Road
 - Scope Change
 - Net Zero Financial Change
- Pay Request No. 5 (Fed-\$23,653, State- \$311.23, Local-\$933.87) *CURRY SIGNED PAY REQUESTS BY BOARD AUTHORITY PER PREVIOUS MOTION.*
- 50% Draft Plan Review
- Updated Design Schedule

E. T-Hangar Taxilane Rehabilitation (Construction) (AIP 3-18-0063-13) (BFS 5075)