

North Vernon Aviation Commission
Regular Meeting Minutes: January 4, 2012
Held at the North Vernon Airport Terminal Conference Center
645 E CR 450 N, North Vernon, Indiana

Attendance- Board Members

✓ Howard Malcomb	✓ Rolla Millspaugh	✓ Bill Black
✓ Charles Carson	✓ Dennis Apsley	✓

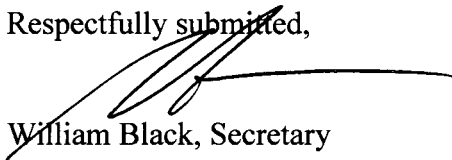
Guests:

✓ Ryan Curry	✓ Corey Harper	✓ Steve Satterly (MUTC)
✓ Jim Goen	✓ Mike McGowen	✓ Janie McGowen

A quorum is determined; the meeting was called to order at 7:00 pm by Charles Carson

- I. There was no December 2011 meeting.
- II. Rolla Millspaugh motioned to keep board positions intact for 2012. The motion was seconded by Apsley and passed 5-0.
- III. Discussed the Director of Airport Operations contract renewal. Malcomb motioned to sign a 2 year contract with Ryan Curry as Director, with the payment amount to be reviewed annually. The motion was seconded by Apsley and passed 5-0.
- IV. Discussed safety rules and the role of the safety committee's progress.
- V. Mr. McGowen discussed LTA Panther phase 2 expansion projects. The next planned exercise is July 20-Aug 17.
- VI. Apsley motioned to set the cost of parking for LTA events held during calendar year 2012 to be \$5 per vehicle per event, not to exceed \$4995 per event. The motion was seconded by Black and passed 5-0.
- VII. Discussed FAA review of the LTA/COB lease agreement.
- VIII. Mr. Harper presented BFS engineer project updates. See attached agenda for notes and details.
- IX. The board agreed in principle to request funding from the TIF board to assist with completion of the runway project with soil stabilization.
- X. Malcomb motioned to authorize Curry to sign the 2013-2017 CIP as submitted. The motion was seconded by Millspaugh and passed 5-0.
- XI. Curry presented claims for payment.
- XII. The Meeting Adjourned at 8:50PM.

Respectfully submitted,



William Black, Secretary

Reviewed and approved: _____ with / _____ without modification:

Charles E. Coon Date 2-8-2012
President

CERTIFICATION TO FISCAL OFFICER OF NORTH VERNON, INDIANA

This is to certify that the attached is a true and accurate copy of the minutes of the North Vernon Aviation Commission, as approved on this 8 day of February 2012, at North Vernon, Jennings County, Indiana.

William Black
William Black, Secretary - North Vernon Aviation Commission



BOAC MEETING AGENDA
January 4th, 2012 7:00 p.m.

AIRPORT ITEMS TO BE DISCUSSED

- 1) Event Security Committee Update
- 2) C.O.B. Lease Agreement & FAA Review
- 3) Airport Operations Agreement

BFS ITEMS TO BE DISCUSSED

- 1) BFS Project Update
- 2) 2013-2017 CIP Update
- 3) LTA Panther Phase 2 Airspace Submittal
- 4) Marketing Plan Update
- 5) AAI Legislative Luncheon

1) **BFS PROJECT UPDATES**

A. ALP & Lighting Project (Design) (AIP 3-18-0063-07) (BFS 4448):

- Public Meetings Schedule Date

B. GA Apron (Design Phase 1) (AIP 3-18-0063-11) (BFS 4647):

- Design changes pending Runway Rehab Project
- Deliver Airport Copies of Pay Request No. 9
- Airport Signature for Permit Application for new Access Road

C. T-Hangar Taxilane Rehabilitation Project (Construction) (AIP 3-18-0063-13) (BFS 5075)

- Grant Close Out Docs Delivered – Last Report on this Project

D. Runway Rehabilitation Project (Construction) (AIP 3-18-0063-14) (BFS 5255)

- Project Update – Soil Stabilization issue
- Cost Estimate for Soil Modifications
- Pay Request No. 3 – Total \$30,958.33 (Fed-\$29410, State- \$386.98, Local- \$1,161.35)
- Deliver Airport Copies of Pay Request No. 2

E. Taxiway “B” (Environmental) (AIP 3-18-0063-14) (BFS 5281)

- Environmental Anticipated completion June 2012
- Construction Postponed until 2014 pending CIP change approvals

2) **2013-2017 CIP UPDATE**

- General Discussion
- BOAC Approval of CIP submittal

3) **LTA Panther Phase 2 Airspace Submittal**

- FAA Review Pending ADO Release

4) **Marketing Plan Update**

- Scheduled meeting with General Aviation Marketing Consultant
- Potential follow up meeting with Airport Pending Preliminary Meeting with BFS