

North Vernon Aviation Commission
Regular Meeting Minutes: December 1, 2010
Held at the North Vernon Airport Terminal Conference Center
645 E CR 450 N, North Vernon, Indiana

Attendance - Board Members:

✓ Charles Carson	✓ Howard Malcomb
✓	✓ Bill Black

Guests:

✓ Ryan Curry	✓ Mayor Harold Campbell
✓ Corey Harper	✓ Jim Goen

A Quorum is determined. The meeting convened at 7:00 PM with Charles Carson presiding.

- I. Minutes from the November meeting were read and approved.
- II. Motion by Malcomb to approve \$2000 for the 2011 pre-application and estimating for 2011 projects for BFS.
- III. Mayor Campbell discussed activity with the city's lobbying firm, mCapital. The board will establish a more formal link with the group to ensure that we are well represented. The board members will be added to the mCapital email list for a start with communications.
- IV. Curry presented an overview of the house repairs that are needed. The windows in the house need to be replaced and should be a project for 2011.
- V. The farm ground has drainage issues that need to be addressed and the farmer will give us a quote for repairing.
- VI. Reviewed paint quotes for the terminal building. Harper- \$1400; R & R-\$4800. Black motioned to approve Harper to proceed with the painting. Malcomb seconded, motion passed 3-0.
- VII. Reviewed the new airport website design as proposed by Rodney Holmes with Wolf Creative Services. The board members and guests present agreed that the new site design was better.
- VIII. Discussed the US50 bypass and the impact on airport property.
- IX. Corey Harper presented project updates. See attached agenda and notes.
- X. Harper requested an amendment to the initial runway rehabilitation design project, not to exceed \$12500 total. BFS will not expect payment until the project is funded under a grant. Malcomb motioned to approve the amendment on the design project not to exceed \$12,500 to be paid contingent on grant funding. If the project is not funded, the billing for the amendment will be waived. The BFS number is 5076, PAPI design. Black seconded, motion passed 3-0.
- XI. Signed pay request #2 on AIP 3-18-0063-13. The amounts are: Federal \$10912; State \$143.58; Local \$431.24.
- XII. On review of the lease property lines for the COB, it was discovered that the tenant is using an area of the old taxiway that is not in the lease agreement. The tenant will be notified that they need to vacate the area.
- XIII. Discussed the need to bid out the farm lease for 2012.
- XIV. Curry presented claims for payment



BOAC MEETING AGENDA
December 1st, 2010 7:00 p.m.

AIRPORT ITEMS TO BE DISCUSSED

- 1) Budget Update
- 2) House Repairs
- 3) Farm Drainage Repairs

BFS ITEMS TO BE DISCUSSED

- 1) Project Update
- 2) CIP Update – Review of Project Summary & Layout Exhibit
- 3) COB Land Lease Review by FAA

1) BFS PROJECT UPDATES

A. Fence Construction Project (Construction) (AIP 3-18-0063-12) (BFS 4864):

- Status Report
- Obstruction Lights Not installed for Runway 33 – *INSTALLED 12/1/2010*
- Summary of Liquidated Damages to be presented once construction is complete

B. ALP & Lighting Design Project (AIP 3-18-0063-07) (BFS 4448):

- ALP Submitted to FAA in November 2010
- Waiting on FAA Comments/Review

C. GA Apron Design (Phase 1) (AIP 3-18-0063-11) (BFS 4647):

- Design late 2011 (Fall)
- First Phase of Construction anticipated in 2012

D. Runway Rehabilitation Project (Design) (AIP 3-18-0063-13) (BFS 5076)

- Geo-Technical Investigation began November 29th, estimated to be completed in 3 days
- Design Schedule Presented
- Status Report

E. T-Hangar Taxilane Rehabilitation (Construction) (AIP 3-18-0063-13) (BFS 5075)

- Status Report
- Pay Request No. 2 (Fed-\$10,912, State- \$143.58, Local-\$431.24)
- Retainage from Pay Request No. 1

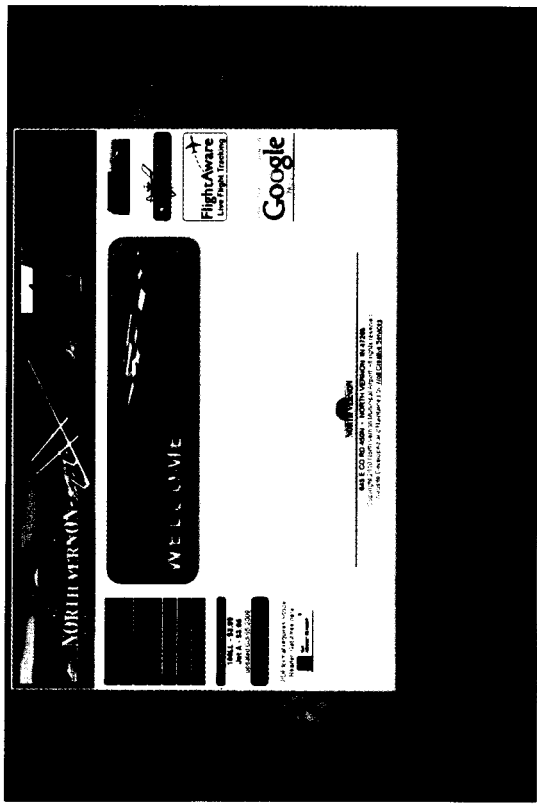
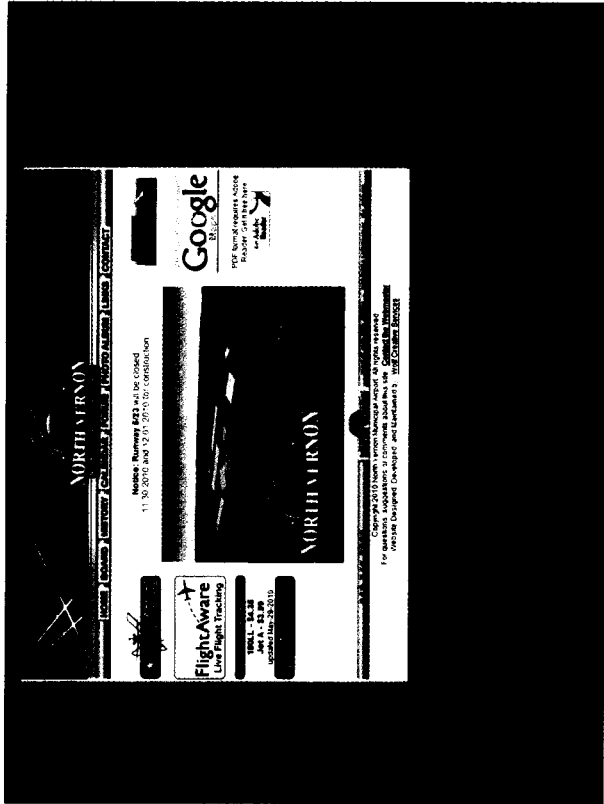
2) CIP Update

- Review over CIP Summary
- Potential Alternate Funding CIP
- Reimbursable Agreement for RCO process

3) COB Land Lease Review by FAA

- Review of Lease & Addendum to Lease under review by FAA Program Manager

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